



Oslo, 3 August 2021

NME's cancellation policy related to WorkBoat Show 2021

Dear Exhibitors in Norwegian Maritime Exporters' Team Norway Meet and Greet area at WorkBoat Show 2021.

This cancellation policy applies to WorkBoat Show 2021 only. It has been amended from our regular cancellation policy due to the Covid-19 pandemic.

We have looked at various scenarios. These are either related to if you decide to cancel your own participation within certain dates, or if WorkBoat Show decide to cancel the entire exhibition. In all scenarios, there will be a cancellation fee. This fee will cover some of our cost that has occurred related to rental of the pavilion space (sqm), as well as planning, designing and production of the pavilion at the time of cancellation.

NME's cancellation policy for the possible scenarios:

1. **You as exhibitor cancel your participation before 15 October 2021.** We will refund your participation fee, except for an 50% cancellation fee.
2. **You as exhibitor cancel your participation after 15 October 2021**
There will be no refund. A 100% cancellation fee will apply. The reason why there is no refund, is because NME by this date must pay the total amount to both WorkBoat Show and our stand contractor.
3. **WorkBoat Show cancel the exhibition before 15 October 2021**
We will refund your participation fee, except for an 10% cancellation fee.
4. **WorkBoat Show cancel the exhibition after 15 October 2021**
We will refund your participation fee, except for a 20% cancellation fee.

We assure you that due to this special situation, we have done our utmost to keep the cancellation fee as low as possible. We do not want to burden you with higher expenses than absolutely necessary. This means that NME also will cover a large part of the cancellation costs.

NME reserves the right to cancel the Team Norway Meet and Greet area if we see it impossible to participate as planned, even if WorkBoat Show is still to be arranged. Occurred costs at this time must be covered by the exhibitors.

We follow the situation closely and will inform you immediately of any updates from the WorkBoat Show team going forward.

Please do not hesitate to contact us should you have any questions.

Kind regards,
The NME Team